

Agenda

SUTTER COUNTY BOARD OF EDUCATION

Regular Meeting

Wednesday, April 11, 2018 - 5:30 p.m.
Sutter County Superintendent of Schools Office
970 Klamath Lane – Board Room
Yuba City, CA 95993

- *Public Hearing – AeroSTEM Academy Charter School Petition*

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website at www.sutter.k12.ca.us.

5:30 p.m. 1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Roll Call of Members:

Victoria Lachance, President
Jim Richmond, Vice President
Karm Bains, Member
June McJunkin, Member
Ron Turner, Member

4.0 Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. *The California Government Code, Section 54954.3(a) states, ".....no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.*

5.0 Approve Minutes of the March 14, 2018, Regular Meeting
[Action Item]

The minutes of the March 14, 2018, Regular Meeting of the Sutter County Board of Education are presented for approval.

6.0 Introduction of the 2018 Sutter County Spelling Bee
Winners – Kristi Johnson

The following 2018 Sutter County Spelling Bee winners are being recognized by the Sutter County Board of Education:

First place – Krishna Gandhi – Franklin Elementary School
Second place – Trevin Rockenstein, Brittan Elementary School
Third place – Gurleen Nijjar, Lincoln Elementary School

- 7.0 Public Hearing – AeroSTEM Academy Charter School Appeal of the Yuba City Unified School District’s Denial of the Charter Petition
Dr. Baljinder Dhillon

Pursuant to California Education Code Section 47605, a public hearing will be held by the Sutter County Board of Education to receive public testimony and input from the community regarding the AeroSTEM Charter Academy appeal of the Yuba City Unified School District’s denial of the charter petition on March 13, 2018.

Pursuant to Education Code Section 47605(b) and Title 5 CCR Section 11967(d), the governing board must make a determination whether to grant or deny the charter petition within 60 days of its receipt of the petition. The Board received the AeroSTEM Academy Charter School petition on March 23, 2018.

- 8.0 Business Services Report
- 8.1 Monthly Financial Report – March 2018 – Barbara Henderson
 - 8.2 Investment Statement – February 2018 – Barbara Henderson
 - 8.3 Donations – Barbara Henderson
- 9.0 The following policies are being presented for a first reading by the Sutter County Board of Education: Dr. Christine McCormick
- BP 6020 – Parent Involvement
 - B AR 6020 – Parent Involvement
 - BP 6143 – Courses of Studies
 - B AR 6143 – Courses of Studies
- 10.0 Items from the Superintendent/Board
- 11.0 Adjournment

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Dr. Baljinder Dhillon, Superintendent, Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, CA 95993, at least three working days prior to any public meeting.

BOARD AGENDA ITEM: Approve Minutes of the March 14, 2018 Regular Board Meeting

BOARD MEETING DATE: April 11, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Maggie Nicoletti

SUBMITTED BY:

Dr. Baljinder Dhillon

PRESENTING TO BOARD:

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

The minutes of the regular meeting of the Sutter County Board of Education held March 14, 2018, are presented for approval.

Unapproved
SUTTER COUNTY BOARD OF EDUCATION MINUTES
Regular Meeting
March 14, 2018

1.0 Call to Order

A regular meeting of the Sutter County Board of Education was called to order by President Lachance, 5:30 p.m., March 14, 2018, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 Pledge of Allegiance

The Pledge of Allegiance was led by Victoria Lachance.

3.0 Roll call of Members

Victoria Lachance, President – Present
Jim Richmond, Vice President – Present
Karm Bains, Member – Present
June McJunkin, Member – Present
Ronald Turner, Member – Present

Dr. Baljinder Dhillon, Ex-officio Secretary – Present

Staff Members Present: Barbara Henderson, Eric Pomeroy, Doug Criddle, Joel Ryan, Laura Munoz, Heather Murray and Maggie Nicoletti

4.0 Items of Public Interest to come to the attention of the Board

Laura Munoz, Business Workforce Specialist, Sutter County One Stop, introduced herself and stated the One Stop is holding a Tri-County Transition Fair tomorrow at Boyd Hall. She distributed flyers and gave a brief overview of the event and invited Board Members to attend. Barbara introduced Joel Ryan, Director of External Services, to the Board. Jim asked Joel to give a brief overview of what his job entails.

5.0 Approve Minutes of the February 14, 2018, Regular Meeting

A motion was made to approve the minutes of the February 14, 2018, regular meeting of the Sutter County Board of Education.

Motion: June McJunkin *Seconded:* Karm Bains
Action: Motion Carried
Ayes: 5 (McJunkin, Turner, Richmond, Bains and Lachance)
Noes: 0
Absent: 0 *Abstain:* 0

6.0 CSBA – Ballot for 2018 Delegate Assembly County Representative Election

A motion was made to nominate June McJunkin for Region 4 County Representative to CSBA's Delegate Assembly and CCBE's Board of Directors.

Motion: Karm Bains *Seconded:* Ron Turner
Action: Motion Carried

Ayes: 5 (McJunkin, Turner, Richmond, Bains and Lachance)
Noes: 0
Absent: 0 Abstain: 0

7.0 Public Hearing to Sunshine 2017-2018 Bargaining Proposal CSEA Chapter 634 (Classified Employees)

Heather Murray introduced herself as the new Chapter President. President Lachance declared the Public Hearing Open at 5:46 p.m. There being no comments from the public, President Lachance declared the Public Hearing closed at 5:47 p.m.

8.0 Approve the 2017-2018 Second Interim Report

Barbara Henderson reviewed the Second Interim Report for 2017-2018 with the Board. She reflected on some of the highlights in the report and ADA specifically at Feather River Academy (FRA) and the reason for the declining enrollment at the school. She also reported that LCFF is capped and only COLA increases are expected while PERS and STRS and other automatic expenditures will continue to increase. She stated this is a statewide problem.

A motion was made to approve the 2017-2018 Second Interim Report.

Motion: Ron Turner Seconded: Karm Bains
Action: Motion Carried
Ayes: 5 (McJunkin, Turner, Richmond, Bains and Lachance)
Noes: 0
Absent: 0 Abstain: 0

9.0 Business Services Report

9.1 Monthly Financial Report – February 2018

Barbara Henderson reviewed the Summary Report of Revenues, Expenditures and Changes in Fund Balance.

9.2 Sutter County Investment Statement – January 2018

Barbara Henderson reviewed the January 2018 Investment Statement.

9.3 Donations

Target donated a \$50.00 gift card for classroom supplies for Sutter Union High School/NC Classroom.

10.0 Quarterly Surplus Report

Barbara stated SCSOS has items that are surplus and a list of the items was included in the Board Packet.

11.0 Adult Ed Courses 2017-2018

Eric stated the approval of Adult Ed Courses is done annually and the courses are reviewed and approved each year by CDE.

A motion was made to approve Adult Ed Courses for 2017-2018.

Motion: Jim Richmond *Seconded:* June McJunkin
Action: Motion Carried
Ayes: 5 (McJunkin, Turner, Richmond, Bains and Lachance)
Noes: 0
Absent: 0 *Abstain:* 0

12.0 Second Reading of the following Board Bylaws

The following Board Bylaws were presented for a second reading and Board approval:

BB 9220 – Governing Board Elections

BB 9230 – Orientation

A motion was made to approve Board Bylaws 9220 and 9230.

Motion: June McJunkin *Seconded:* Ron Turner
Action: Motion Carried
Ayes: 5 (McJunkin, Turner, Richmond, Bains and Lachance)
Noes: 0
Absent: 0 *Abstain:* 0

13.0 Items from the Superintendent/Board

- June reported on Legislative Action Day she attended March 13th. She said that all county representatives were asked to bring the Resolution on Full and Fair Funding that Boards were asked to adopt at their February meeting. She said this was discussed at length with Senator Nielsen and Assemblyman Gallagher along with pension reform and facilities. June reported that Proposition 51 was passed more than a year ago and the governor is dragging his feet on selling the bonds; there is \$3.2 billion in projects in the state that are shovel ready and there is \$9 billion in bonds available. California is ranking in the bottom 10 of all 50 states for funding education.
- June further stated that Assemblyman Gallagher will be proposing a Bill that would provide armed security at every school in California.

Superintendent Dhillon reported on the following:

- Yuba City Unified School District denied the AeroSTEM Academy Charter Petition. She said the report received from YCUSD stated the charter failed to describe required elements, did not describe the location for the charter school and did not report on budget and financial plan. Mr. Mahurin has asked to meet with Bal and a meeting has been scheduled.
- Strategic Planning Workshop is scheduled for April 11 – 13, 2018. Bal reminded the Board that their presence is requested on April 13th from 2:00 p.m. – 5:00 p.m.
- Bal, Barbara Henderson, Aaron Heinz and Joel Ryan have recently attended Board Meetings at Nuestro, Marcum-Illinois, Sutter High and East Nicolaus High Schools.

- The Feather River Academy (FRA) had to layoff teachers due to the declining ADA. FRA will only need two and a half teachers. We had to layoff wonderful teachers; one gentleman will move to Special Education (due to the credential that he has) and two other teachers needed to be laid off. Bill Embleton will be counselor/administrator at FRA.
- Yuba County's special education population is increasing and they want to take over both classrooms at Yuba College. SCSOS will move our students to the FRA campus; students will still go to Yuba College two times a week for physical education and socialization skills.
- Dual Enrollment: Students participating in Dual Enrollment will graduate from High School with a High School Diploma and an AA Degree as well.
- SCSOS will now be the fiscal oversight for the ABG Grant.
- The SCSOS Spelling Bee was held on March 7th. First place winner attends Franklin Elementary School, second place winner attends Brittan Elementary School and the third place winner attends Lincoln Elementary School.
- The Shady Creek Lip Synch Battle fundraiser, held March 9th, raised \$25,000.00.
- Bal read Dr. Seuss books to students at Luther Elementary School and Park Avenue Elementary School in celebration of Dr Seuss' birthday.

14.0 Adjournment

A motion was made to adjourn the meeting at 6:37 p.m.

Motion: June McJunkin *Seconded:* Ron Turner
Action: Motion Carried
Ayes: 4 (McJunkin, Turner, Richmond and Lachance)
Noes: 0
Absent: 1 (Bains – left at 6:20 p.m.) *Abstain:* 0

BOARD AGENDA ITEM: Introduction of 2018 Sutter County Spelling Bee Winners

BOARD MEETING DATE: April 11, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Angie Gresham

SUBMITTED BY:

Angie Gresham

PRESENTING TO BOARD:

Kristi Johnson

BACKGROUND AND SUMMARY INFORMATION:

Introduction of 2018 Sutter County Spelling Bee Winners

First Place: Krishna Gandhi – Franklin Elementary School, 4th Grade

Second Place: Trevin Rockenstein, Brittan Elementary, 5th Grade

Third Place: Gurleen Nijjar, Lincoln Elementary, 5th Grade

BOARD AGENDA ITEM: Public Hearing – AeroSTEM Academy Charter School Petition

BOARD MEETING DATE: April 11, 2018

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Maggie Nicoletti

SUBMITTED BY:

Dr. Baljinder Dhillon

PRESENTING TO BOARD:

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

Pursuant to California Education Code Section 47605, a public hearing will be held by the Sutter County Board of Education to receive public testimony and input from the community regarding the AeroSTEM Academy Charter School appeal of the Yuba City Unified School District's denial of the charter petition on March 13, 2018.

Pursuant to Education Code Section 47605(b) and Title 5 CCR Section 11967(d), the governing board must make a determination whether to grant or deny the charter petition within 60 days of its receipt of the petition. The Board received the AeroSTEM Academy Charter School petition on March 23, 2018.

SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
970 Klamath Lane
Yuba City, CA 95993
(530) 822-2900

NOTICE OF PUBLIC HEARING

DATE: Wednesday, April 11, 2018

TIME: 5:30 p.m.

WHERE: Sutter County Superintendent of Schools Office
N/S Board Room
970 Klamath Lane, Yuba City, CA 95993

AeroSTEM Academy Charter School Petition

Pursuant to California Education Code Section 47605, a public hearing will be held by the Sutter County Board of Education to receive public testimony and input from the community regarding the AeroSTEM Academy Charter School appeal of the Yuba City Unified School District's denial of the charter petition on March 13, 2018.

Pursuant to Education Code Section 47605(b) and Title 5 CCR Section 11967(d), the governing board must make a determination whether to grant or deny the charter petition within 60 days of its receipt of the petition. The Board received the AeroSTEM Academy Charter School petition on March 23, 2018.

Posted on March 30, 2018

BOARD AGENDA ITEM: Business Services Report

BOARD MEETING DATE: April 11, 2018

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Barbara Henderson

Reports/Presentation

SUBMITTED BY:

Information

Barbara Henderson

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

The monthly financial report for March will be reviewed.

Summary Report of Revenues, Expenditures and Changes in Fund Balance (Unrestricted and Restricted Combined)

MARCH REPORT

2/16/2018 - 3/15/2018

Description	Account Codes	Original Budget	Operating Budget	Actuals to Date	Projected Yr Totals	Difference (Col D - B)	2017-18 % Actuals as a % of Budget
		7/1/17 (A)	2/15/18 (B)	3/15/18 (C)	3/15/18 (D)	(E)	
A. Revenues							
1) Local Control Funding Formula	8010-8099	\$ 9,496,131	\$ 9,345,002	\$ 6,034,833	\$ 9,342,786	(2,216)	A 64.6%
2) Federal Revenues	8100-8299	\$ 4,740,118	\$ 4,290,272	\$ 2,753,616	\$ 4,290,272	-	B 64.2%
3) Other State Revenues	8300-8599	\$ 9,541,116	\$ 12,545,907	\$ 9,072,992	\$ 12,536,739	(9,168)	C 72.3%
4) Other Local Revenues	8600-8799	\$ 12,109,699	\$ 12,263,388	\$ 2,404,207	\$ 12,263,630	242	D 19.6%
TOTAL REVENUES		\$ 35,887,064	\$ 38,444,569	\$ 20,265,648	\$ 38,433,427	\$ (11,142)	52.7%
B. Expenditures							
1. Certificated Salaries	1000-1999	\$ 8,385,290	\$ 8,309,912	\$ 4,932,933	\$ 8,297,993	(11,919)	E 59.4%
2. Classified Salaries	2000-2999	\$ 11,670,530	\$ 11,201,588	\$ 6,771,704	\$ 11,190,226	(11,362)	F 60.5%
3. Employee Benefits	3000-3999	\$ 6,799,575	\$ 6,455,697	\$ 3,612,766	\$ 6,452,217	(3,480)	G 56.0%
4. Books and Supplies	4000-4999	\$ 939,371	\$ 991,201	\$ 537,773	\$ 1,043,391	52,190	H 54.3%
5. Services, Other Operation	5000-5999	\$ 5,108,842	\$ 8,803,890	\$ 2,490,293	\$ 8,831,576	27,686	I 28.3%
6. Capital Outlay	6000-6999	\$ 407,282	\$ 1,199,900	\$ 799,497	\$ 1,205,348	5,448	J 66.6%
7. Other Outgo	7100-7299	\$ 205,669	\$ 808,518	\$ 697,534	\$ 808,518	-	K 86.3%
8. Direct Support/Indirect	7300-7399	\$ (91,919)	\$ (93,446)	\$ (63,332)	\$ (93,446)	-	L 67.8%
9. Debt Service	7400-7499	\$ -	\$ -	\$ -	\$ -	-	M 0.0%
TOTAL EXPENDITURES		\$ 33,424,640	\$ 37,677,260	\$ 19,779,167	\$ 37,735,823	58,563	52.5%
Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources and Uses (A5-B9)							
		\$ 2,462,424	\$ 767,309	\$ 486,481	\$ 697,604	\$ (69,705)	69.7%
D. Other Financing Sources/Uses							
1. Transfers In	8910-8979	\$ 120,463	\$ 228,860	\$ 36,500	\$ 228,860	-	N 15.9%
2. Transfer Out	7610-7629	\$ 2,520,846	\$ 2,508,838	\$ 350,000	\$ 2,508,838	-	O 14.0%
3. Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -	-	P 0.0%
Total, Other Fin Sources/Uses		\$ (2,400,383)	\$ (2,279,978)	\$ (313,500)	\$ (2,279,978)	\$ -	13.8%
E. Net Change to Fund Balance							
		\$ 62,041	\$ (1,512,669)	\$ 172,981	\$ (1,582,374)	\$ (69,705)	
F. Fund Balance (Fund 01 only)							
1. Beginning Balance		\$ 9,048,006	\$ 9,048,006	\$ 9,048,006	\$ 9,048,006	-	
2. Adjustments/Restatements		\$ -	\$ -	\$ -	\$ -	-	
Ending Balance		\$ 9,110,047	\$ 7,535,336	\$ 9,220,987	\$ 7,465,632	\$ (69,705)	
G. Components of Ending Fund Balance							
Designated Amounts	9711-9730	\$ 10,000	\$ 10,000		\$ 10,000	\$ -	
Legally Restricted	9740-9760	\$ 4,589,871	\$ 2,848,680		\$ 2,848,680	\$ -	
Assigned	9780	\$ 2,712,902	\$ 2,759,799		\$ 2,687,116	\$ -	
Restricted Economic Uncertainty	9789	\$ 1,797,274	\$ 1,916,857		\$ 1,919,836	\$ -	
Unassigned/Unappropriated	9790	\$ -	\$ -		\$ -	\$ -	

Explanation of Differences
Net Change in Current Year Budget FEBRUARY Board Report 2/1 - 2/15 2018

	<u>Amount</u>	<u>Explanation of Differences</u>
A		
<u>Local Control Funding Formula (8010-8099)</u>		
County Office	\$ (2,216)	<i>Refining budget to match estimated actuals</i>
	<u>\$ (2,216)</u>	
B		
<u>Federal Revenues (8100-8299)</u>	<u>\$ -</u>	
C		
<u>Other State Revenues (8300-8599)</u>		
County Office	\$ 8,058	<i>Increasing Unemployment Management System revenue and net miscellaneous adjustments to estimated actuals</i>
Special Education Local Plan Area (SELPA)	\$ (17,226)	<i>Refining budget to match prior year actuals for AB602</i>
	<u>\$ (9,168)</u>	
D		
<u>Other Local Revenues (8600-8799)</u>		
Various departments	\$ 242	<i>Net Miscellaneous adjustments</i>
	<u>\$ 242</u>	
E		
<u>Certificated Salaries (1000-1999)</u>		
Educational Services (ES)	\$ (11,919)	<i>Moved Consolidated Application budget to Student Support Services</i>
	<u>\$ (11,919)</u>	
F		
<u>Classified Salaries (2000-2999)</u>		
One Stop	\$ (4,539)	<i>Refining budget to match estimated actuals for CalWorks</i>
Regional Occupation Program (ROP)	\$ (7,423)	<i>Refined Budgets to match actuals and cover for administrative secretary overtime</i>
Various Departments	600	<i>Net miscellaneous adjustments</i>
	<u>\$ (11,362)</u>	
G		
<u>Employee Benefits (3000-3999)</u>		
Various departments	\$ (3,480)	<i>Corresponding adjustments from salary refinements</i>
	<u>\$ (3,480)</u>	
H		
<u>Books and Supplies (4000-4999)</u>		
County Office	\$ 6,920	<i>Purchase of Laserfiche scanners for business, moving budget from travel and conference to cover toner expenses & miscellaneous adjustments</i>
Special Education	\$ 17,442	<i>Net miscellaneous adjustments including food for professional development trainings, Pyschology test kits, professional development binders, and heating and air system remodel at Live Oak High School</i>
One Stop	\$ 9,207	<i>Purchase of safety supplies, training cost applications, and net miscellaneous adjustments</i>
Student Support Services	\$ 14,177	<i>Moving Consolidated Application budget from Education Services</i>
Regional Occupation Program (ROP)	\$ 3,514	<i>Net of moving budget to match salary and benefit actuals, purchase of trailer, and net miscellaneous adjustments</i>
Various departments	\$ 930	<i>Net miscellaneous adjustments</i>
	<u>\$ 52,190</u>	
I		
<u>Services, Other Operations (5000-5999)</u>		
County Office	\$ 7,669	<i>Net of increase for Laserfiche expenses and business travel expense and decrease following moving budget to supplies for toner and net miscellaneous adjustments</i>
Special Education	\$ 27,921	<i>Net of establishing Title II budget, Outward Mindset training, Heating and Air system remodel, travel expenses, and net miscellaneous adjustments</i>
One Stop	\$ (4,207)	<i>Net of refining budgets to match actuals</i>
Educational Services (ES)	\$ (12,009)	<i>Move budget for Title II money to FRA & SPED</i>
Program Support Services	\$ 5,000	<i>Increasing budget to cover travel and conference expenses</i>
Feather River Academy (FRA)	\$ 1,842	<i>Net of establishing Title II budget and moving budget to cover vehicle gasoline expenses</i>
Special Education Local Plan Area (SELPA)	\$ 1,000	<i>Increasing to cover conference expenses from ending fund balance</i>

Explanation of Differences
Net Change in Current Year Budget FEBRUARY Board Report 2/1 - 2/15 2018

	<u>Amount</u>	<u>Explanation of Differences</u>
Various departments	\$ 470	<i>Net miscellaneous adjustments</i>
	<u>\$ 27,686</u>	
J <u>Capital Outlay (6000-6999)</u>		
Regional Occupation Program (ROP)	\$ 5,290	<i>Purchase of trailer</i>
Various departments	\$ 158	<i>Net miscellaneous adjustments</i>
	<u>\$ 5,448</u>	
K <u>Other Outgo (7100 - 7299)</u>		
	<u>\$ -</u>	
L <u>Direct Support / Indirect (7300-7399)</u>		
	<u>\$ -</u>	
M <u>Debt Services (7400 - 7499)</u>		
	<u>\$ -</u>	
N <u>Transfers In (8910-8979)</u>		
	<u>\$ -</u>	
O <u>Transfers Out (7610-7629)</u>		
	<u>\$ -</u>	
P <u>Contributions (8980-8999)</u>		
	<u>\$ -</u>	
 Net Change in Current Year Budget	 <u>\$ (69,705)</u>	

BOARD AGENDA ITEM: Investment Statements

BOARD MEETING DATE: April 11, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Barbara Henderson

SUBMITTED BY:

Barbara Henderson

PRESENTING TO BOARD:

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

The Investment Statement as of Feb. 28, 2018 from the County Treasurer will be presented.

Steven L. Harrah, CPA

Treasurer-Tax Collector



Christina N. Hernandez

Assistant Treasurer-Tax Collector

March 9, 2018

To: Sutter County Board of Supervisors
Sutter County Pooled Money Investment Board

Re: Sutter County Investment Portfolio Report for February 28, 2018

Attached is a copy of Sutter County's Investment Portfolio as of February 28, 2018. The following schedules include all short-term, mid-term and long-term investments held at the conclusion of business on the final day of the month.

As Treasurer and Tax Collector, I certify that this document reflects the government agencies' pooled investments and that all investments are in compliance with the County of Sutter Investment Policy.

The combined cash and investments in the county treasury total \$251,962,110 and will provide sufficient cash flow liquidity to meet estimated pooled treasury expenditures for the next six months.

Invested treasury funds total \$246,020,224 with \$27,120,378 under the management of the Local Agency Investment Fund and California Asset Management Program. The Bank of New York, which provides third-party safekeeping services to Sutter County, furnishes market value data. The dollar-weighted average maturity of invested funds is 1,055 days.

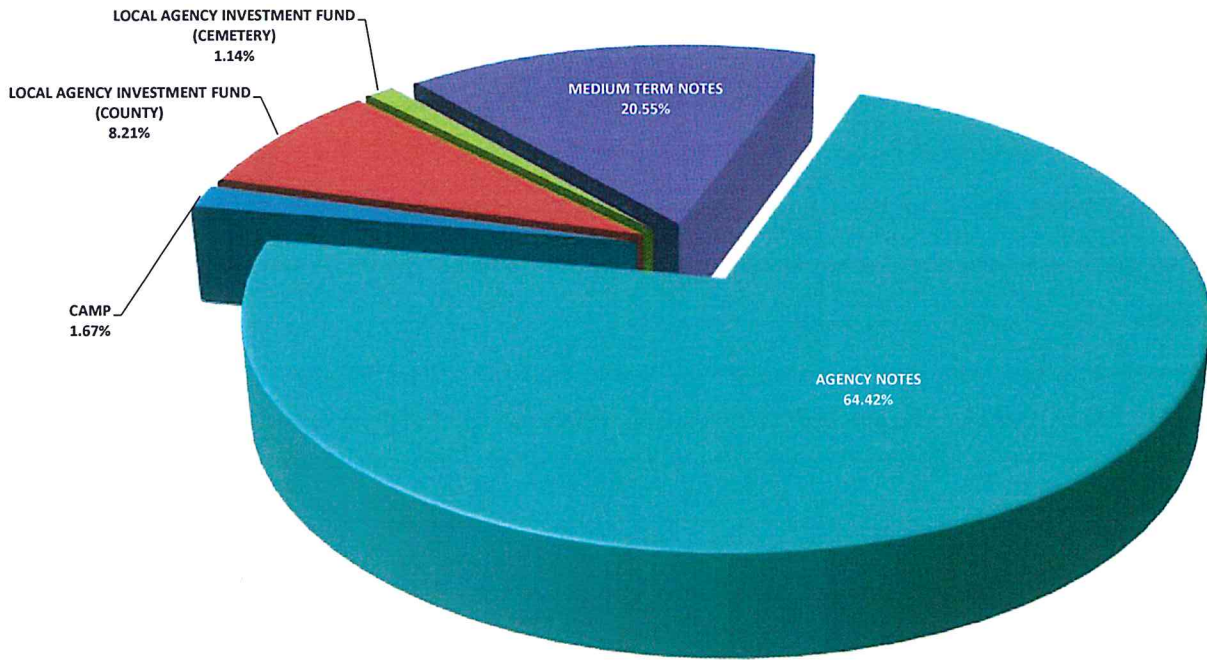
Investments are selected based on criteria contained in the Sutter County Investment Policy, which emphasizes safety, liquidity, yield and diversification. Therefore, the interest rates will fluctuate and the types of investments will vary depending upon county needs and market availability on a particular day.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Steven L. Harrah".

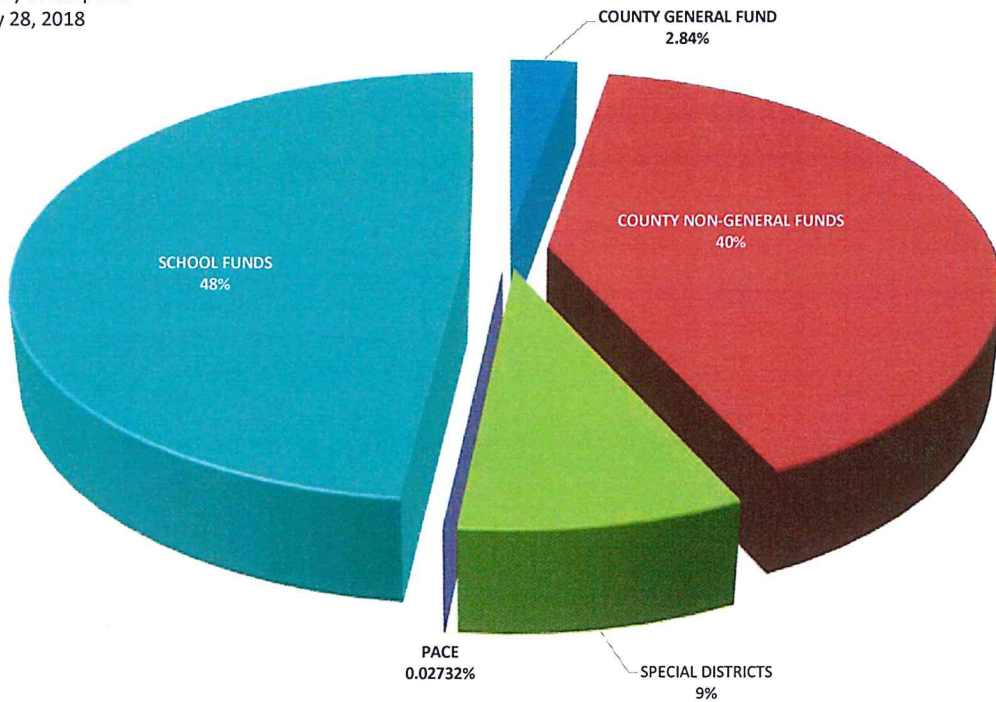
Steven L. Harrah, CPA
Treasurer-Tax Collector

**Sutter County Pooled Investment Portfolio
February 28, 2018**

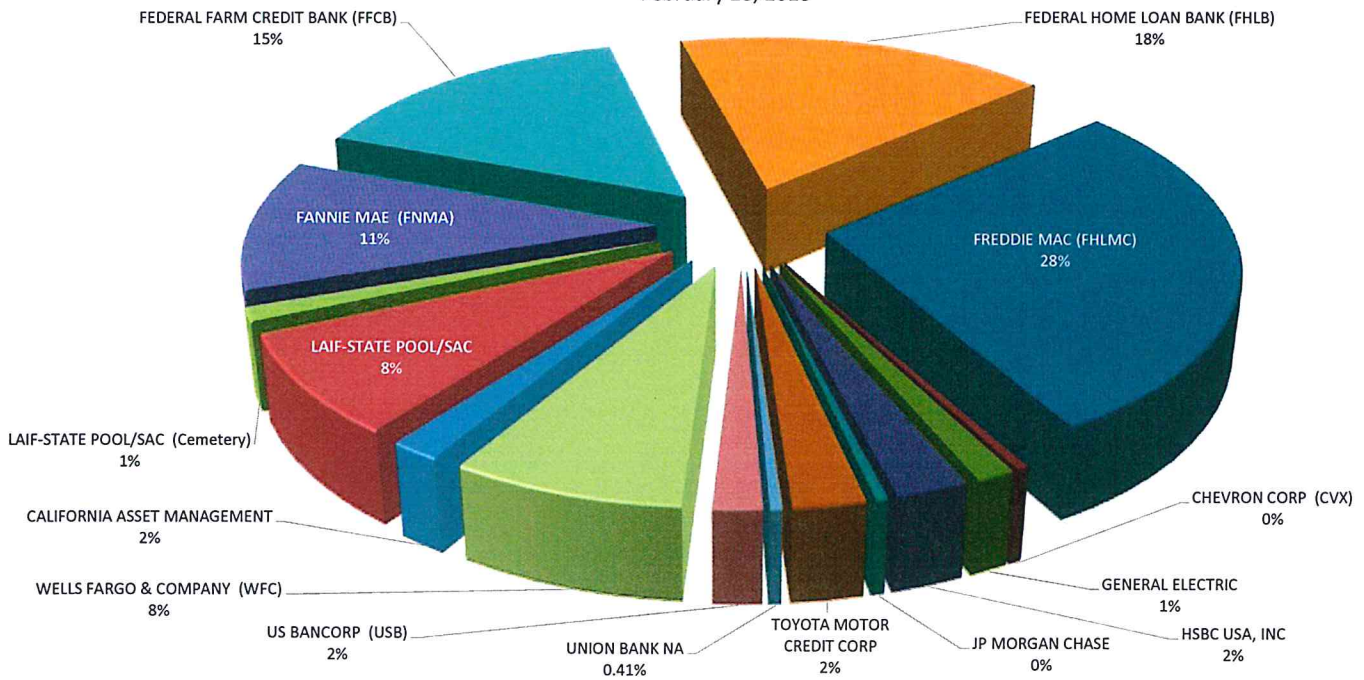


	<u>BOOK VALUE</u>	<u>PERCENTAGE OF MANAGED PORTFOLIO</u>	<u>INVESTED % OF POOLED PORTFOLIO</u>	<u>AVERAGE DAYS TO MATURITY</u>	<u>AVERAGE YIELD</u>
CAMP	\$4,115,465.25	1.67%	1.69%	1	1.50%
LOCAL AGENCY INVESTMENT FUND (COUNTY)	20,188,038.54	8.21%	8.30%	1	1.41%
LOCAL AGENCY INVESTMENT FUND (CEMETERY)	2,816,873.99	1.14%	-	1	1.41%
MEDIUM TERM NOTES	41,152,127.70	16.73%	16.92%	1,018	2.10%
AGENCY NOTES	177,747,718.78	72.25%	73.09%	1,258	1.62%
TOTAL MANAGED INVESTMENTS	\$246,020,224.26	100.00%		<u>1,171</u>	<u>1.71%</u>
LESS: LAIF FUNDS NOT POOLED	2,816,873.99	1.14%			
TOTAL POOLED INVESTMENTS	\$243,203,350.27	98.86%	100.00%	<u>1,170</u>	<u>1.71%</u>

Sutter County
Pooled Treasury Participants
February 28, 2018



Sutter County
Pooled Portfolio at a Glance
February 28, 2018



SUTTER COUNTY
INVESTMENT PORTFOLIO
February 28, 2018



TREASURY NUMBER	INSTITUTION/BRANCH	BOOK VALUE	MARKET VALUE	PAR VALUE	DATE	DATE	TOTAL DAYS	YIELD	RATE
					INVESTED	MATURES			
MANAGED FUNDS									
2017-00A	CALIFORNIA ASSET MANAGEMENT	\$4,115,465.25	\$4,115,465.25	\$4,115,465.25	N/A	N/A	N/A	1.5000%	1.5000%
2017-00B	LAIF-STATE POOL/SAC	20,188,038.54	20,188,038.54	20,188,038.54	N/A	N/A	N/A	1.4120%	1.4120%
2017-00C	LAIF-STATE POOL/SAC (Cemetery)	2,816,873.99	2,816,873.99	2,816,873.99	N/A	N/A	N/A	1.4120%	1.4120%
	TOTAL MANAGED FUNDS	<u>27,120,377.78</u>	<u>27,120,377.78</u>	<u>27,120,377.78</u>					
AGENCY NOTES									
2013-031	FEDERAL FARM CREDIT BANK (FFCB)	1,999,972.34	1,998,560.00	2,000,000.00	04/11/13	04/11/18	1,826	1.0100%	1.0000%
2013-054	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	3,994,480.00	4,000,000.00	05/16/13	05/16/18	1,826	1.0000%	1.0000%
2015-119	FEDERAL HOME LOAN BANK (FHLB)	2,284,472.55	2,265,942.85	2,285,714.28	10/29/15	10/29/20	1,827	1.2500%	1.2500%
2016-014	FEDERAL FARM CREDIT BANK (FFCB)	4,000,000.00	3,925,320.00	4,000,000.00	02/24/16	02/24/20	1,461	1.4000%	1.4000%
2016-015	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,979,280.00	2,000,000.00	02/23/16	05/23/19	1,185	1.2500%	1.2500%
2016-017	FANNIE MAE (FNMA)	4,000,000.00	3,949,520.00	4,000,000.00	03/15/16	03/15/21	1,826	1.4000%	1.4000%
2016-024	FANNIE MAE (FNMA)	1,999,359.26	1,974,760.00	2,000,000.00	03/15/16	03/15/21	1,826	1.4254%	1.4000%
2016-035	FREDDIE MAC (FHLMC)	2,000,000.00	1,976,640.00	2,000,000.00	03/30/16	03/30/21	1,826	1.2500%	1.2500%
2016-043	FREDDIE MAC (FHLMC)	4,000,000.00	3,903,800.00	4,000,000.00	04/28/16	04/28/21	1,826	1.3750%	1.3750%
2016-046	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	3,893,080.00	4,000,000.00	04/26/16	04/26/21	1,826	1.7000%	1.7000%
2016-048	FREDDIE MAC (FHLMC)	4,000,000.00	3,912,240.00	4,000,000.00	04/28/16	04/28/21	1,826	1.2500%	1.2500%
2016-049	FEDERAL FARM CREDIT BANK (FFCB)	4,000,000.00	3,886,880.00	4,000,000.00	04/12/16	04/12/21	1,826	1.6800%	1.6800%
2016-052	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	3,852,840.00	4,000,000.00	04/20/16	04/20/21	1,826	1.6250%	1.6250%
2016-054	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,959,580.00	2,000,000.00	04/14/16	04/13/20	1,460	1.4000%	1.4000%
2016-064	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,941,120.00	2,000,000.00	05/03/16	05/03/21	1,826	1.7000%	1.7000%
2016-072	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,941,480.00	2,000,000.00	05/12/16	05/12/21	1,826	1.6400%	1.6400%
2016-077	FREDDIE MAC (FHLMC)	4,000,000.00	3,986,840.00	4,000,000.00	06/09/16	06/09/21	1,826	1.2500%	1.2500%
2016-088	FREDDIE MAC (FHLMC)	1,000,000.00	992,360.00	1,000,000.00	06/30/16	06/30/21	1,826	1.5000%	1.5000%
2016-090	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,954,320.00	2,000,000.00	06/29/16	06/29/20	1,461	1.4200%	1.4200%
2016-092	FANNIE MAE (FNMA)	5,005,594.74	4,807,150.00	5,000,000.00	06/30/16	06/30/21	1,826	1.3029%	1.6250%
2016-094	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,992,980.00	2,000,000.00	07/05/16	07/05/18	730	0.7800%	0.7800%
2016-097	FEDERAL HOME LOAN BANK (FHLB)	2,000,000.00	1,941,920.00	2,000,000.00	07/13/16	10/13/20	1,553	1.3750%	1.3750%
2016-101	FREDDIE MAC (FHLMC)	4,000,000.00	3,910,040.00	4,000,000.00	07/27/16	07/27/21	1,826	1.0000%	1.0000%
2016-102	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,916,140.00	2,000,000.00	07/14/16	07/14/21	1,826	1.4800%	1.4800%
2016-103	FANNIE MAE (FNMA)	4,000,000.00	3,928,320.00	4,000,000.00	07/28/16	07/28/21	1,826	1.0000%	1.0000%
2016-104	FANNIE MAE (FNMA)	4,000,000.00	3,901,920.00	4,000,000.00	07/20/16	07/20/21	1,826	2.0000%	2.0000%
2016-111	FREDDIE MAC (FHLMC)	3,000,000.00	2,953,980.00	3,000,000.00	08/16/16	08/16/21	1,826	1.1250%	1.1250%
2016-115	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,922,180.00	2,000,000.00	08/16/16	08/16/21	1,826	1.4400%	1.4400%
2016-116	FREDDIE MAC (FHLMC)	2,000,000.00	1,928,640.00	2,000,000.00	08/30/16	08/27/21	1,823	1.3500%	1.3500%
2016-117	FREDDIE MAC (FHLMC)	4,001,798.20	3,938,640.00	4,000,000.00	08/16/16	08/16/21	1,826	1.5000%	1.5000%

SUTTER COUNTY
INVESTMENT PORTFOLIO
February 28, 2018



TREASURY NUMBER	INSTITUTION/BRANCH	BOOK VALUE	MARKET VALUE	PAR VALUE	DATE INVESTED	DATE MATURES	TOTAL DAYS INVESTED	YIELD	RATE
2016-122	FREDDIE MAC (FHLMC)	4,000,000.00	3,893,640.00	4,000,000.00	09/13/16	09/13/21	1,826	1.2500%	1.2500%
2016-125	FREDDIE MAC (FHLMC)	2,000,000.00	1,952,120.00	2,000,000.00	09/29/16	09/29/21	1,826	1.3750%	1.3750%
2016-126	FANNIE MAE (FNMA)	2,000,000.00	1,914,180.00	2,000,000.00	09/29/16	09/29/21	1,826	1.6000%	1.6000%
2016-132	FREDDIE MAC (FHLMC)	2,000,000.00	1,952,120.00	2,000,000.00	09/29/16	09/29/21	1,826	1.3750%	1.3750%
2016-133	FREDDIE MAC (FHLMC)	2,000,000.00	1,934,700.00	2,000,000.00	09/29/16	09/29/21	1,826	1.6500%	1.6500%
2016-134	FANNIE MAE (FNMA)	2,000,000.00	1,905,840.00	2,000,000.00	09/30/16	09/30/21	1,826	1.6250%	1.6250%
2016-140	FREDDIE MAC (FHLMC)	1,000,000.00	953,800.00	1,000,000.00	10/28/16	10/28/21	1,826	1.6500%	1.6500%
2016-142	FANNIE MAE (FNMA)	2,000,000.00	1,963,500.00	2,000,000.00	10/28/16	10/30/19	1,097	1.1250%	1.1250%
2016-148	FREDDIE MAC (FHLMC)	2,000,000.00	1,962,200.00	2,000,000.00	10/21/16	10/28/21	1,833	1.2500%	1.2500%
2016-149	FREDDIE MAC (FHLMC)	4,000,000.00	3,912,240.00	4,000,000.00	11/04/16	11/04/21	1,826	1.5000%	1.5000%
2016-151	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	3,929,800.00	4,000,000.00	11/04/16	11/04/21	1,826	1.5000%	1.5000%
2016-152	FEDERAL HOME LOAN BANK (FHLB)	2,965,000.00	2,887,702.45	2,965,000.00	11/23/16	11/23/21	1,826	1.3000%	1.3000%
2016-153	FEDERAL HOME LOAN BANK (FHLB)	2,000,000.00	1,921,300.00	2,000,000.00	11/23/16	11/23/21	1,826	1.6500%	1.6500%
2016-161	FEDERAL HOME LOAN BANK (FHLB)	1,999,608.67	1,920,180.00	2,000,000.00	11/30/16	11/26/21	1,822	1.6553%	1.6500%
2016-163	FREDDIE MAC (FHLMC)	2,000,000.00	1,944,360.00	2,000,000.00	12/09/16	12/09/21	1,826	1.5000%	1.5000%
2016-166	FEDERAL HOME LOAN BANK (FHLB)	1,995,249.22	1,971,580.00	2,000,000.00	11/16/16	05/15/20	1,276	1.3025%	1.0000%
2016-169	FEDERAL FARM CREDIT BANK (FFCB)	1,996,087.08	1,941,120.00	2,000,000.00	11/29/16	11/29/21	1,826	1.7600%	1.8125%
2016-172	FEDERAL FARM CREDIT BANK (FFCB)	1,993,739.32	1,941,120.00	2,000,000.00	11/29/16	11/29/21	1,826	1.7600%	1.1844%
2016-174	FEDERAL FARM CREDIT BANK (FFCB)	1,000,000.00	972,280.00	1,000,000.00	12/01/16	06/01/21	1,643	2.0000%	2.0000%
2016-178	FEDERAL HOME LOAN BANK (FHLB)	2,000,000.00	1,947,420.00	2,000,000.00	12/06/16	12/06/21	1,826	2.0500%	2.0500%
2016-180	FEDERAL HOME LOAN BANK (FHLB)	1,989,260.94	1,951,940.00	2,000,000.00	12/02/16	11/29/21	1,823	2.0199%	1.8750%
2017-022	FANNIE MAE (FNMA)	2,000,000.00	1,951,480.00	2,000,000.00	03/29/17	03/29/22	1,826	2.1700%	2.1700%
2017-053	FREDDIE MAC (FHLMC)	2,000,000.00	1,980,460.00	2,000,000.00	05/17/17	05/17/22	1,826	1.5000%	1.5000%
2017-090	FREDDIE MAC (FHLMC)	3,405,000.00	3,379,973.25	3,405,000.00	08/07/17	06/29/22	1,787	1.5000%	1.5000%
2017-091	FEDERAL HOME LOAN BANK (FHLB)	2,998,612.54	2,926,410.00	3,000,000.00	08/16/17	08/16/22	1,826	1.7500%	1.7500%
2017-105	FEDERAL FARM CREDIT BANK (FFCB)	4,000,000.00	3,859,640.00	4,000,000.00	09/14/17	03/14/22	1,642	1.9500%	1.9500%
2017-119	FREDDIE MAC (FHLMC)	2,113,963.92	2,079,486.80	2,120,000.00	09/28/17	09/29/22	1,827	1.8400%	1.6250%
2017-120	FEDERAL HOME LOAN BANK (FHLB)	1,000,000.00	970,870.00	1,000,000.00	10/26/17	10/26/22	1,826	2.2500%	2.2500%
2017-125	FEDERAL HOME LOAN BANK (FHLB)	1,000,000.00	974,530.00	1,000,000.00	10/30/17	10/26/22	1,822	2.2500%	2.2500%
2017-126	FREDDIE MAC (FHLMC)	1,000,000.00	992,250.00	1,000,000.00	10/27/17	10/27/22	1,826	1.7500%	1.7500%
2017-130	FEDERAL HOME LOAN BANK (FHLB)	1,000,000.00	983,010.00	1,000,000.00	11/14/17	11/14/22	1,826	2.0000%	2.0000%
2017-135	FEDERAL HOME LOAN BANK (FHLB)	3,000,000.00	2,945,430.00	3,000,000.00	11/28/17	05/28/21	1,277	2.0000%	2.0000%
2017-136	FREDDIE MAC (FHLMC)	3,000,000.00	2,952,900.00	3,000,000.00	11/28/17	11/28/22	1,826	2.0000%	2.0000%
2017-139	FREDDIE MAC (FHLMC)	2,000,000.00	1,974,040.00	2,000,000.00	11/28/17	11/28/22	1,826	2.0000%	2.0000%
2017-143	FEDERAL FARM CREDIT BANK (FFCB)	1,000,000.00	974,580.00	1,000,000.00	11/28/17	11/28/22	1,826	2.3200%	2.3200%
2017-146	FREDDIE MAC (FHLMC)	4,000,000.00	3,980,840.00	4,000,000.00	12/27/17	12/27/22	1,826	2.0000%	2.0000%
2017-151	FREDDIE MAC (FHLMC)	1,000,000.00	992,840.00	1,000,000.00	12/21/17	12/21/22	1,826	2.0000%	2.0000%
2017-154	FREDDIE MAC (FHLMC)	2,000,000.00	1,967,760.00	2,000,000.00	12/28/17	12/28/21	1,461	2.2500%	2.2500%
2017-160	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	1,972,540.00	2,000,000.00	12/28/17	06/28/21	1,278	2.2300%	2.2300%

**SUTTER COUNTY
INVESTMENT PORTFOLIO
February 28, 2018**



TREASURY NUMBER	INSTITUTION/BRANCH	BOOK VALUE	MARKET VALUE	PAR VALUE	DATE	DATE	TOTAL DAYS	YIELD	RATE
					INVESTED	MATURES			
2018-002	FEDERAL HOME LOAN BANK (FHLB)	1,000,000.00	989,100.00	1,000,000.00	01/25/18	01/25/22	1,461	2.3500%	2.3500%
2018-003	FREDDIE MAC (FHLMC)	1,000,000.00	987,540.00	1,000,000.00	01/30/18	01/30/23	1,826	2.5500%	2.5500%
2018-004	FREDDIE MAC (FHLMC)	1,000,000.00	995,900.00	1,000,000.00	01/30/18	01/30/23	1,826	2.0000%	2.0000%
TOTAL AGENCY NOTES		177,747,718.78	173,935,675.35	177,775,714.28					
MEDIUM TERM NOTES									
2013-050	JP MORGAN CHASE	999,926.07	999,690.00	1,000,000.00	05/15/13	05/15/18	1,826	1.9159%	1.9159%
2013-118	UNION BANK NA	1,004,221.78	1,000,570.00	1,000,000.00	10/29/13	09/26/18	1,793	2.0100%	2.6250%
2014-081	US BANCORP (USB)	2,005,764.41	1,991,700.00	2,000,000.00	07/18/14	04/25/19	1,742	1.9650%	2.2000%
2015-098	WELLS FARGO & COMPANY (WFC)	4,000,000.00	3,964,360.00	4,000,000.00	09/25/15	09/25/20	1,827	2.0000%	2.0000%
2015-115	WELLS FARGO & COMPANY (WFC)	2,000,000.00	1,975,620.00	2,000,000.00	10/16/15	10/16/20	1,827	1.7500%	1.7500%
2015-137	GENERAL ELECTRIC	3,197,417.44	3,130,770.00	3,000,000.00	11/16/15	01/08/20	1,514	2.0824%	5.5000%
2016-078	WELLS FARGO & COMPANY (WFC)	2,000,000.00	1,987,160.00	2,000,000.00	06/07/16	06/07/21	1,826	2.0000%	2.0000%
2016-110	WELLS FARGO & COMPANY (WFC)	2,003,651.54	1,928,900.00	2,000,000.00	07/25/16	07/26/21	1,827	2.0459%	2.1000%
2016-119	HSBC USA, INC	2,000,000.00	1,990,800.00	2,000,000.00	08/19/16	08/19/21	1,826	2.1000%	2.1000%
2016-155	WELLS FARGO & COMPANY (WFC)	4,987,397.42	4,985,100.00	5,000,000.00	11/03/16	03/06/19	853	1.9585%	1.9585%
2016-184	HSBC USA, INC	4,000,000.00	3,891,000.00	4,000,000.00	12/16/16	12/16/21	1,826	2.2500%	2.2500%
2016-187	US BANCORP (USB)	2,002,915.28	1,970,280.00	2,000,000.00	12/16/16	01/29/21	1,505	2.2990%	2.3500%
2017-002	CHEVRON CORP (CVX)	994,266.70	976,740.00	1,000,000.00	01/09/17	05/16/21	1,588	2.2790%	2.1000%
2017-009	WELLS FARGO & COMPANY (WFC)	1,962,533.80	1,928,900.00	2,000,000.00	01/23/17	07/26/21	1,645	2.6601%	2.1000%
2017-071	WELLS FARGO & COMPANY (WFC)	2,000,000.00	1,997,520.00	2,000,000.00	06/27/17	06/27/22	1,826	2.0297%	2.0297%
2017-086	TOYOTA MOTOR CREDIT CORP	2,000,000.00	1,963,860.00	2,000,000.00	08/03/17	06/26/22	1,788	2.1250%	2.1250%
2017-149	TOYOTA MOTOR CREDIT CORP	2,000,000.00	1,962,860.00	2,000,000.00	12/07/17	06/07/21	1,278	2.2500%	2.2500%
2017-161	TOYOTA MOTOR CREDIT CORP	1,994,033.26	1,984,060.00	2,000,000.00	12/21/17	11/29/22	1,804	2.1287%	2.1250%
TOTAL MEDIUM TERM NOTES		41,152,127.70	40,629,890.00	41,000,000.00					
TOTAL POOLED PORTFOLIO		246,020,224.26	241,685,943.13	245,896,092.06			Average	1.7055%	1.7348%

Sutter County Pool Treasury Portfolio
 Transactions
 For the Month ended February 28, 2018

Treasury Number	Settlement Date	Broker	Asset	Rate	Purchase at Cost	Sale / Call	Maturities	Coupon Received
MANAGED FUNDS								
2018-014	2/1/2018	CAMP	CAMP (2018-00A)	1.4300%	4,975.68			4,975.68
2018-015	2/2/2018	LAIF	LAIF (2018-00B)	1.3500%		3,000,000.00		
2018-016	2/6/2018	LAIF	LAIF (2018-00B)	1.3500%		2,000,000.00		
2018-017	2/8/2018	LAIF	LAIF (2018-00B)	1.3500%		2,000,000.00		
2018-018	2/9/2018	LAIF	LAIF (2018-00B)	1.3500%		1,000,000.00		
2018-019	2/12/2018	LAIF	LAIF (2018-00B)	1.3500%		2,000,000.00		
2018-020	2/14/2018	LAIF	LAIF (2018-00B)	1.3500%		1,000,000.00		
2018-023	2/23/2018	LAIF	LAIF (2018-00B)	1.3500%		2,000,000.00		
2018-024	2/27/2018	LAIF	LAIF (2018-00B)	1.3500%	4,000,000.00			
2018-026	2/28/2018	LAIF	LAIF (2018-00B)	1.3500%	8,000,000.00			
					<u>12,004,975.68</u>	<u>13,000,000.00</u>		<u>4,975.68</u>

PURCHASES/SALES/CALLS/MATURITIES

Treasury Number	Settlement Date	Broker	Asset	Rate	Purchase at Cost	Sale / Call	Maturities	Coupon Received
					0.00	0.00	0.00	

COUPONS

2016-077	2/12/2018		FREDDIE MAC (FHLMC)	1.2500%				25,000.00
2013-050	2/15/2018		JPMORGAN CHASE	1.9159%				4,896.09
2016-111	2/16/2018		FREDDIE MAC (FHLMC)	1.5000%				22,500.00
2016-117	2/16/2018		FREDDIE MAC (FHLMC)	1.5000%				30,000.00
2016-115	2/16/2018		FEDREAL FARM CREDIT BANK (FFCB)	1.4400%				14,400.00
2017-091	2/16/2018		FREDDIE MAC (FHLMC)	1.7500%				26,250.00
2016-119	2/20/2018		HSBC USA INC	2.1000%				10,500.00
2016-014	2/26/2018		FEDREAL FARM CREDIT BANK (FFCB)	1.4000%				28,000.00
2017-161	2/28/2018		TOYOTA MOTOR CREDIT	2.1250%				10,506.94
			Total coupons from bonds					<u>172,053.03</u>
			Total coupon receipts for the period					<u>177,028.71</u>

Total portfolio activity	<u>12,004,975.68</u>	<u>13,000,000.00</u>	<u>0.00</u>
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Reconciliation	
Total Change due to activity	(995,024.32)
Portfolio balance January 31, 2018	<u>247,015,248.58</u>
Total Pool Portfolio February 28, 2018	<u>246,020,224.26</u>

BOARD AGENDA ITEM: Donations

BOARD MEETING DATE: April 11, 2018

AGENDA ITEM SUBMITTED FOR:	PREPARED BY:
<u> </u> Action	<u> </u> Maggie Navarro
<u> </u> Reports/Presentation	SUBMITTED BY:
<u> X </u> Information	<u> </u> Barbara Henderson
<u> </u> Public Hearing	PRESENTING TO BOARD:
<u> </u> Other (specify)	<u> </u> Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

<u>Donor</u>	<u>Value</u>	<u>Purpose</u>
Hilbers, Inc.	\$100.00	Transitions Fairs
Stromer Realty Company of CA	\$200.00	Transitions Fairs
Veronica Schoel	\$50.00	Transitions Fairs
California School Employee Assn	\$150.00	Transitions Fairs
Total	\$500.00	

	<u>17-18 Year</u>	<u>Current Period</u>	<u>To Date</u>
Total Donations-Cash	\$0.00	\$500.00	\$850.00
Total Donations-Value	\$66,029.33	\$0.00	\$66,029.33
Total Donations	\$66, 029.33	\$500.00	\$67,879.33

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
GIFT AND DONATION FORM**

Donor Identification	<input type="checkbox"/> Individual	<input checked="" type="checkbox"/> Business
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Donor Name: Hilbers, Inc. Phone: 530-673-2947
Address: 1210 Stabler Lane City/State Yuba City Zip: 95993
Business only: Position: _____
Phone: _____ Type of Business: Contractor

Gift or Donation:	<input type="checkbox"/> Cash	<input checked="" type="checkbox"/> Check	Dollar Amount: \$ <u>100.00</u>
	<input type="checkbox"/> Other (List item below)		
Date of Donation:	<u>2/27/18</u>		

Intent of Gift or Donation: Transitions Fair

Working Condition: _____

Estimated Dollar Value \$ _____

Donated To (Site/Program): Sutter County Superintendent of Schools (Sutter County One Stop)

Site/Program Administrator: Rinky Basi

Typed Name

Signature 

Asst. Superintendent/Director for Dept.: Barbara Henderson

Typed Name

Signature

Delivery Date: 2/27/18 Delivered By: In-Person/M. Hilbers

Received By: Laura Munoz

For Business Office Use Only

Assistant Superintendent Business Services _____

Signature

Revenue Code: 01-0325-0-8670-00-0000-0000-300-512-0000-00

Review Comments: _____

Board Agenda Date: _____

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
GIFT AND DONATION FORM**

Donor Identification	<input type="checkbox"/> Individual	<input checked="" type="checkbox"/> Business
----------------------	-------------------------------------	--

Donor Name: Stromer Realty Company of California Phone: 530-671-2770
Address: 591 Colusa Avenue City/State Yuba City, CA Zip: 95991-4025
Business only: Position: _____
Phone: _____ Type of Business: Real Estate

Gift or Donation:	<input type="checkbox"/> Cash	<input checked="" type="checkbox"/> Check	Dollar Amount: \$ <u>200.00</u>
	<input type="checkbox"/> Other	(List item below)	
Date of Donation:	<u>2/5/18</u>		

Intent of Gift or Donation: Transition Fair

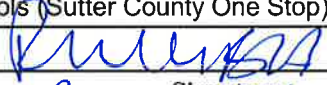
Working Condition: _____

Estimated Dollar Value \$ _____

Donated To (Site/Program): Sutter County Superintendent of Schools (Sutter County One Stop)

Site/Program Administrator: Rinky Basi

Typed Name



Signature

Asst. Superintendent/Director for Dept.: Rinky Basi

Typed Name



Signature

Delivery Date: 2/5/18 Delivered By: USPS

Received By: Dawn Heraty

For Business Office Use Only

Assistant Superintendent Business Services _____

Signature

Revenue Code: 01-0325-0-8670-00-0000-0000-300-512-0000-00

Review Comments: _____

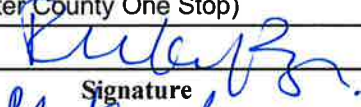

Board Agenda Date: _____

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
GIFT AND DONATION FORM**

Donor Identification	<input checked="" type="checkbox"/> Individual	<input type="checkbox"/> Business
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Donor Name: Veronica Schoel Phone: _____
Address: 608 Corby Court City/State Yuba City, CA Zip: 95991
Business only: Position: _____
Phone: _____ Type of Business: _____

Gift or Donation:	<input type="checkbox"/> Cash	<input checked="" type="checkbox"/> Check	Dollar Amount: \$ <u>50.00</u>
	<input type="checkbox"/> Other (List item below)		
Date of Donation:	<u>2/8/18</u>		

Intent of Gift or Donation: Transition Fair
Working Condition: _____
Estimated Dollar Value \$ _____
Donated To (Site/Program): Sutter County Superintendent of Schools (Sutter County One Stop)
Site/Program Administrator: Rinky Basi 
Asst. Superintendent/Director for Dept.: Rinky Basi 
Typed Name Signature

Delivery Date: 2/8/18 Delivered By: Veronica Schoel
Received By: Laura Munoz

For Business Office Use Only

Assistant Superintendent Business Services _____
Signature

Revenue Code: 01-0325-0-8670-00-0000-0000-300-512-0000-00

Review Comments: _____


Board Agenda Date: _____

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
GIFT AND DONATION FORM**

Donor Identification	<input type="checkbox"/> Individual	<input checked="" type="checkbox"/> Business
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Donor Name: California School Employees Assn Phone: 530-822-2922
Address: 1534 Upland Drive City/State: Yuba City Zip: 95991-2504
Business only: Position: _____
Phone: _____ Type of Business: Classified Employees Union

Gift or Donation:	<input type="checkbox"/>	Cash	<input checked="" type="checkbox"/>	Check	Dollar Amount: \$ <u>150.00</u>
	<input type="checkbox"/>	Other (List item below)			
Date of Donation: <u>2/28/18</u>					

Intent of Gift or Donation: Transitions Fair
Working Condition: _____
Estimated Dollar Value \$ _____
Donated To (Site/Program): Sutter County Superintendent of Schools (Sutter County One Stop)
Site/Program Administrator: Rinky Basi 
Typed Name Signature
Asst. Superintendent/Director for Dept.: Barbara Henderson
Typed Name Signature
Delivery Date: 2/28/18 Delivered By: In-Person/Robin Midkiff
Received By: Laura Munoz

For Business Office Use Only

Assistant Superintendent Business Services _____
Signature

Revenue Code: 01-0325-0-8670-00-0000-0000-300-512-0000-00

Review Comments: _____

Board Agenda Date: _____

BOARD AGENDA ITEM: First Reading – Board Policies

BOARD MEETING DATE: April 11, 2018

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Dr. Chris McCormick

SUBMITTED BY:

Dr. Chris McCormick

PRESENTING TO BOARD:

Dr. Chris McCormick

BACKGROUND AND SUMMARY INFORMATION:

The following policies are being presented for a first reading by the Sutter County Board of Education:

- BP 6020 – Parent Involvement
- B AR 6020 – Parent Involvement
- BP 6143 – Courses of Studies
- B AR 6143 – Courses of Studies

Series 6000 - Instruction

PARENT INVOLVEMENT

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in ~~district and~~ school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1230 - School-Connected Organizations)

(cf. 1240 - Volunteer Assistance)

(cf. 1250 - Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

(cf. 5020 - Parent Rights and Responsibilities)

The district's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including the efforts to seek parent/guardian input in school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of ~~the county~~ parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of ~~parent~~ involvement opportunities and barriers that may inhibit ~~parent/guardian~~ participation.

Title I Schools

Each year the Superintendent or designee shall involve parents/guardians and family members in establishing expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the school will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)~~identify specific objectives of the county's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)~~

~~The Superintendent or designee shall ensure that the county's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how county will carry out each activity listed in 20 USC 6318. (20 USC 6318)~~

~~The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs; activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)~~

The Superintendent or designee shall ensure that each school receiving Title I funds develop a school-level parent involvement policy in accordance 20 USC 6318.

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PARENT INVOLVEMENT (continued)

Non-Title I Schools

~~The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the county and schools will address the purposes and goals described in Education Code 11502.~~

~~(Education Code 11504)~~

Legal Reference:

EDUCATION CODE

11500-11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

52060-52077 Local control and accountability plan

54444.1-54444.2 Parent advisory councils, services to migrant children

56190-56194 Community advisory committee, special education

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

UNITED STATES CODE. TITLE 20

6311 ~~Parental notice of teacher qualifications and student
achievement~~ State plan

6312 Local educational agency plan

6314 Schoolwide programs

~~6316 School improvement~~

6318 Parent parent and family engagement involvement

6631 Teacher and school leader incentive program, purposes, definitions

CODE OF FEDERAL REGULATIONS. TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

**Policies and Regulations Manual
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Series 6000 - Instruction

PARENT INVOLVEMENT

County Strategy for Title I Schools

To ensure that parents/guardians of students participating in Title I programs are provided with opportunities to be involved in their children's education, the Superintendent or designee shall:

1. Involve parents/guardians ~~and family members of participating students~~ in the joint development of ~~the Title I Local Educational Agency (LEA) a district that meets the requirements of plan pursuant to~~ 20 USC 6312 and ~~in the development of school support and improvement plans~~ the process of school review and improvement pursuant to 20 USC ~~6346-6311~~ (20 USC 6318)

(cf. 6171 - Title I Programs)

(cf. 0460 Local Control Accountability Plan)

The Superintendent or designee may:

- a. ~~In accordance with Education Code 52063, establish a parent advisory committee and, as applicable, an English learner parent advisory committee to review and comment on the plan. Establish a school site committee including parent/guardian representatives from each school site to review and comment on the LEA plan~~ in accordance with the review schedule established by the Sutter County Board of Education.
- b. Invite input on the ~~LEA~~ plan from the school site council

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

- c. Communicate with parents/guardians through the school newsletter, Website, or other methods regarding the ~~LEA~~ plan and the opportunity to provide input
- d. Provide copies of working drafts of the ~~LEA~~ plan to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand
- e. Ensure that there is an opportunity at a public board meeting for

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Sutter County Board of Education**

public comment on the plan prior to the Sutter County Board of Education's approval of the plan or revisions of the plan

- f. Ensure that school-level policies on parent/guardian and family engagement involvement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans
2. Provide coordination, technical assistance, and other support necessary to assist Title I schools in planning and implementing effective parent/guardian and family engagement involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations and individuals with expertise in effectively engaging parents/guardians and family members in education (20 USC 6318)

(cf. 1700 – Relations Between Private Industry and the Schools)

~~The Superintendent or designee may:~~

- a. ~~Assign person(s) at SCSOS to serve as a liaison to the schools regarding Title I parent involvement issues~~
- b. ~~Provide training for the principal or designee of each participating school regarding Title I requirements for parent involvement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of parent involvement activities~~
3. ~~Build the capacity of schools and parents/guardians for strong parent involvement~~
~~(20 USC 6318)~~

The Superintendent or designee shall: (20 USC 6318)

- a. Assist parents/guardians in understanding such topics as the challenging state academic content standards and academic achievement standards, ~~California Standards~~, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children

(cf. 6011 – Academic Standards)

(cf. 60162.5 – Student Assessment)

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(cf. 6162.51 – State Academic Achievement Tests)

- b. Provide ~~materials and training to help~~ parents/guardians with materials and training, such as literacy training and using technology (including education about harms of copyright piracy), as appropriate, to help them work with their children to improve their children's achievement, ~~such as literacy training and using technology, as appropriate, to foster parent involvement~~

- c. With the assistance of parents/guardians, educate teachers, ~~specialized instructional support student services~~ personnel, principals, and other staff, with the assistance of parents/guardians, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners; implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

- d. To the extent feasible and appropriate, coordinate and integrate parent/guardian involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents/guardians in fully participating in their children's education

- e. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand

- f. Provide other such reasonable support for parent/guardian involvement activities as parents/guardians may request

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In addition, the Superintendent or designee may:

- a. Involve parents/guardians in the development of training for teachers, principals, and other educators to improve the effectiveness of such training
 - b. Provide necessary literacy training, using Title I funds if the school has exhausted all other reasonably available sources of funding for such training
 - ~~c.a.~~ Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions
 - ~~d.b.~~ Train parents/guardians to enhance the involvement of other parents/guardians
 - ~~e.e.~~ Arrange school meetings at a variety, of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students, in order to maximize parent/guardian involvement and participation.
 - f. Adopt and implement model approaches to improving parent/guardian involvement
 - g. Establish a parent advisory council to provide advice on all matters related to parent/guardian involvement in Title I programs
 - h. Develop appropriate roles for community-based organizations and businesses in parent/guardian involvement activities
 - i. Make referrals to community agencies and organizations that offer literacy training, parent/guardian education programs, and/or other services that help to improve the conditions of parents/guardians and families
- (cf. 1020 - Youth Services)*
- j. Provide a master calendar of activities and meetings

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k. Provide information about opportunities for parent/guardian and family engagement through a newsletter, web site, or other written or electronic means

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l. Engage parent-teacher organizations to actively seek out and involve parents/guardians through regular communication updates and information sessions

(cf. 1230 - School-Connected Organizations)

m. To the extent practicable, provide translation services at school sites and at meetings involving parents/guardians and family members as needed

n. Provide training and information to members of the school site council and advisory committee to help them fulfill their functions

o. Provide ongoing workshops to assist school site staff, parents/guardians, and family members in planning and implementing improvement strategies, and seek their input in developing the workshops

p. Provide training for the principal or designee of each participating school regarding Title I requirements for parent/guardian and family engagement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of related activities

q. Regularly evaluate the effectiveness of staff development activities related to parent/guardian and family engagement

r. Include expectations for parent/guardian outreach and involvement in staff job descriptions and evaluations

(cf. 4115 - Evaluation/Supervision)

(cf. 4215 - Evaluation/Supervision)

(cf. 4315 - Evaluation/Supervision)

s. Assign personnel to serve as a liaison to the schools regarding Title I parent/guardian and family engagement issues

t. Provide information to schools about the indicators and assessment tools that will be used to monitor progress

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3. . . . To the extent feasible and appropriate, coordinate and integrate Title I parent/guardian and family engagement strategies with parent/guardian and family engagement strategies of other relevant federal, state, and local programs and ensure consistency with federal, state, and local laws (20 USC 6318)

The Superintendent or designee may:

a. . . . Identify overlapping or similar program requirements

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 3280 - Sale or Lease of District-Owned Real Property)

(cf. 5030 - Student Wellness)

(cf. 5148 - Child Care and Development)

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6174 - Education for English Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Career Technical Education)

b. . . . Involve representatives from other programs to assist in identifying specific population needs

c. . . . Schedule joint meetings with representatives from related programs and share data and information across programs

d. . . . Develop a cohesive, coordinated plan focused on student needs and shared goals

4. Conduct, with involvement of parents/guardians, an annual evaluation of the content and effectiveness of the parent/guardian and family engagement ~~involvement~~ policy in improving the academic quality of the schools served by Title I, including the identification of: (20 USC 6318)

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a. Barriers to participation in parent/guardian and family engagement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background

b. The needs of parents/guardians and family members, so they can better assist with their children's learning and engage with school personnel and teachers

c. Strategies to support successful school and family interactions

(cf. 0500 - Accountability)

The Superintendent or designee shall notify parents/guardians of this review and assessment through regular school communications mechanisms and shall provide a copy of the assessment to parents/guardians upon their request. (Education Code 11503)

The Superintendent or designee may:

a. Use a variety of methods, such as focus groups, surveys, and workshops, to evaluate the satisfaction of parents/guardians and staff with the quality and frequency of school communications

b. Gather and monitor data regarding the number of parents/guardians and family members participating in school activities and the types of activities in which they are engaged

c. Recommend to the Board measures to evaluate the impact of parent/guardian and family engagement efforts on student achievement

5. Use the findings of the evaluation conducted pursuant to item #4 above to design evidence-based strategies for more effective parent/guardian and family involvement and, if necessary, to revise the parent/guardian and family engagement policy (20 USC 6318)

6. Involve parents/guardians in the activities of schools served by Title I, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents/guardians or family members served, to adequately represent the needs of the population, for the purposes of developing, revising, and reviewing the parent/guardian and family engagement policy (20 USC 6318)

The Superintendent or designee may:

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- a. Include information about school activities in Sutter County Superintendent of Schools (SCSOS) communications to parents/guardians and family members
- b. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians and family members
- c. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children

~~The Superintendent or designee shall:~~

- ~~a. — Ensure that the evaluation include the identification of **others** to greater participation in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background (20 USC 6318)~~
- ~~b. — Use the evaluation results to design strategies for more effective parent involvement and, if necessary, to recommend changes in the parent involvement policy (20 USC 6318)~~
- ~~c. — Assess the school's progress in meeting annual objectives for the parent involvement program, notify parents/guardians of this review and assessment through regular school communications mechanisms, and provide a copy to parents/guardians upon their request (Education Code 11503)~~

The County Board Policy and administrative regulation containing parent involvement strategies shall be incorporated into the Local Control Accountability LEA-plan in accordance with 20 USC 6312 and shall be distributed to parents/guardians of students participating in Title I programs. (20 USC 6318)

School-Level Policies for Title I Schools

At each school receiving Title I funds, a written policy on parent/guardian and family engagement ~~involvement~~ shall be developed jointly with ~~and agreed upon by the~~ parents/guardians and family members of participating students. Such policy shall describe the means by which the school will: (20 USC 6318)

1. Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation

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in Title I and to explain Title I requirements and the right of parents/guardians to be involved.

2. Offer a flexible number of meetings, such as meetings in the morning or evening, for which related transportation, child care, and/or home visits may be provided as such services relate to parent/guardian involvement.
3. Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent/guardian and family engagement ~~involvement~~ policy and, if applicable, the joint development of the plan for schoolwide programs pursuant to 20 USC 6314.

The school may use an existing process for involving parents/guardians in the joint planning and design of the school's programs provided that the process includes adequate representation of parents/guardians of participating students.

4. Provide the parents/guardians of participating students all of the following:
 - a. Timely information about Title I programs
 - b. A description and explanation of the school's curriculum, forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards ~~proficiency levels students are expected to meet~~

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5123 - Promotion/Acceleration/Retention)

- c. If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to their children's education, and, as soon as practicably possible, responses to the suggestions of parents/guardians
5. If the schoolwide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available ~~to the district~~.

6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, the entire school staff and

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students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards.

This compact shall address:

- a. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's ~~student challenging~~ academic achievement standards
- b. Ways in which parents/guardians will be responsible for supporting their children's learning, ~~such as monitoring attendance, homework completion, and television viewing~~; volunteering in the classroom; and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time

~~(cf. 1240 - Volunteer Assistance)~~

~~(cf. 5020 - Parent Rights and Responsibilities)~~

~~(cf. 5113 - Absences and Excuses)~~

~~(cf. 6145 - Extracurricular/Cocurricular Activities)~~

~~(cf. 6154 - Homework/Makeup Work)~~

- c. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:

~~(1) Parent teacher conferences in Grades 7 and 8, at least annually, during which the compact shall be discussed as it relates to the student's achievement~~

~~(2) Frequent reports to parents/guardians on their children's progress~~

~~(3) Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities~~

~~(4) Regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand~~

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7. Build the capacity of the school and parents/guardians for strong parent involvement by implementing the required activities described in item #2 in the section "District Strategies for Title I Schools" above
87. To the extent practicable, provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migrant children, including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand.

If the school has a parent involvement policy that applies to all parents/guardians, it may amend that policy to meet the above requirements. (20 USC 6318)

Each school's parent involvement policy shall be made available to the local community and be distributed to parents/guardians of participating students in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Each school receiving Title I funds shall annually evaluate the effectiveness of its parent/guardian and family engagement policy. Such evaluation may be conducted during the process of reviewing the school's single plan for student achievement in accordance with Education Code 64001.

The school's policy shall be periodically updated to meet the changing needs of parents/guardians and the school. (20 USC 6318)

Series 6000 - Instruction

COURSES OF STUDY

The Governing Board recognizes that a well-articulated sequence of courses fosters academic progress and provides for the best possible use of instructional time. The Sutter County Superintendent of Schools course of study shall provide students with opportunities to attain the skills, knowledge, and abilities they need to be successful in school, college, and/or the workplace.

The Superintendent or designee shall establish processes for ensuring the articulation of courses across grade levels within the county office and, as necessary, shall work with representatives of appropriate area districts to ensure articulation of courses between elementary and secondary schools.

Elementary Grades

The Board shall adopt a course of study for elementary grades that sufficiently prepares students for the secondary school course of study.

Secondary Grades

The county shall offer all otherwise qualified students in secondary grades 7-12 a course of study that prepares them, upon graduation from high school, ~~prepares them~~ to meet the requirements and prerequisites for admission to California public colleges and universities and ~~or to~~ attain entry-level employment skills in business or industry. (Education Code 51228)

~~*Series 6000—Instruction*~~

~~**COURSES OF STUDY (continued)**~~

~~The Superintendent or designee shall ensure that all otherwise qualified students have a timely opportunity, within the four years before graduation, to enroll in each course necessary to fulfill the requirements and prerequisites for admission to California public colleges and universities prior to graduation from high school. (Education Code 51228)~~

In addition, the course of study for ~~high school~~ students in grades 9-12 shall include instruction in skills and knowledge for adult life and career technical training and a timely

opportunity for all otherwise qualified students to enroll, within four years before graduation, in each course necessary to fulfill the requirements and prerequisites for admission to California public colleges and universities. . (Education Code 51224, 51228)

The Superintendent or designee shall develop a process by which courses that meet college admission criteria (referred to as “a-g” course requirements are submitted to the University of California (UC) for review and certification in order to meet university admission criteria. He/she shall maintain an accurate list of all current ~~district~~ high school courses that have been so certified, ~~and~~ shall ensure that the list is provided annually to each student in grades 9-12, ~~and shall make that~~ updated lists ~~are made~~ readily available. (Education Code 51229, 66204)

~~Series 6000—Instruction~~

~~COURSES OF STUDY (continued)~~

Legal Reference:

EDUCATION CODE

33319.3 Driver-education; CDE materials on road rage

33540 Government and civics instruction in interaction with government agencies

48980 Parental notifications

51202 Instruction in personal and public health and safety

51203 Instruction on alcohol, narcotics and restricted dangerous drugs

51204 Course of study designed for student's needs

51204.5 History of California; contributions of men, women and ethnic groups

51210-51212 Areas of study for grades 1-6

51220-51229 Course of study for grades 7-12

51241 Exemption from physical education

51911-51921 Comprehensive health education plans

551930-51939 California Comprehensive Sexual Health and HIV/AIDS Prevention Act

51940 Curriculum for brain and spinal cord injury prevention

~~53278-53280 Supplemental School Counseling Program~~

66204 Certification of high school courses as meeting university admission criteria

HEALTH AND SAFETY CODE

11032 Definition of dangerous drugs

CODE OF REGULATIONS, TITLES

10020-10049 Automobile driver education and training

10060 Physical education program

UNITED STATES CODE, TITLE 20

6101-6251 School-to-Work Opportunities Act of 1994

Series 6000 - Instruction

COURSES OF STUDY

Grades 1-6

Courses of study for grades 1 through 6 shall include the following:

1. English: knowledge and appreciation of language and literature, and the skills of speaking, reading, listening, spelling, handwriting, and composition (Education Code 51210)
2. Mathematics: concepts, operational skills and problem solving (Education Code 51210)
3. Social Sciences: age appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology, and sociology, including instruction in: (Education Code 51210)
 - a. The history, resources, development and government of California and the United States

Instruction shall include the early history of California and a study of the role and contributions of men and women, black Americans, American Indians, Mexicans, Asians, Pacific Island people, and other ethnic groups to the economic political and social development of California and the United States, with particular emphasis on portraying the role of these groups in contemporary society (Education Code 51204.5)
 - b. The development of the American economic system, including the role of the entrepreneur and labor
 - c. The relations of persons to their human and natural environments
 - d. Eastern and western cultures and civilizations
 - e. Contemporary issues
 - f. The wise use of natural resources

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COURSES OF STUDY (continued)

4. Science: biological and physical aspects, with emphasis on experimental inquiry and the place of humans in ecological systems (Education Code 51210)
5. Visual and performing arts: instruction in dance, music, theatre, and visual arts aimed at developing aesthetic appreciation and creative expression (Education Code 51210)
6. Health: principles and practices of individual, family, and community health (Education Code 51210)

The adopted course of study shall provide instruction at the appropriate grade levels and subject areas in (Education code 51202)

- a. Personal and public safety and accident prevention, including instruction in emergency first aid, hemorrhage control, treatment for poisoning, resuscitation techniques, and cardiopulmonary resuscitation when appropriate equipment is available
 - b. Fire prevention
 - c. The protection and conservation of resources, including the necessity for the protection of our environment
 - d. Venereal disease
 - e. The effects of alcohol, narcotics, drugs, and tobacco upon the human body
 - f. Violence as a public health issue
7. Physical education, with emphasis on physical activities conducive to health and vigor of body and mind (Education Code 51210)
 8. Career awareness exploration.

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COURSES OF STUDY (continued)

Grades 7-12

Courses of study for grades 7 through 12 shall include the following:

1. English: knowledge and appreciation of literature, language and composition, and the skills of reading, listening, and speaking (Education Code 51220)
2. Social sciences: age-appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology and sociology, with instruction in: (Education Code 51220)
 - a. The history, resources, development, and government of California and the United States, including:
 - (1) Early California history, and the role and contributions of both men and women, ~~black-African~~ Americans, ~~Native~~ Americans ~~Indians~~, Mexicans ~~Americans~~, Asians ~~Americans~~, Pacific Islanders ~~people~~, ~~European Americans~~, ~~lesbian, gay, bisexual, and transgender Americans, persons with disabilities~~, and other ethnic ~~and cultural~~ groups to the economic, political and social development of California and the ~~nation~~ United States, with particular emphasis on protraying the role of these groups in contemporary society (Education Code 51204.5)
 - (2) World War II, including the role of Americans and Filipino Americans who served in the United States Army during that time and the American role in that war and
 - (3) The Vietnam War, including the "Secret War" in Laos and role of Southeast Asians in that war
 - (4) The Bracero program, under which temporary contract laborers were importated pursuant to a 1942 agreements between the United States and Mexico
 - b. The American legal system the operation of the juvenile and adult criminal justice systems, and the rights and duties of citizens under the criminal and civil law and the state and federal constitutions
 - c. The development of the American economic system, including the role of the

entrepreneur and labor

- d. The relations of persons to their human and natural environments, including the wise use of natural resources (Education Code 51221)
- e. Eastern and western cultures and civilizations

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~~COURSES OF STUDY (continued)~~

- f. Human rights issues, with particular attention to the study of the inhumanity of genocide, slavery, and the Holocaust
 - g. Contemporary issues
- 3. Foreign language(s): understanding, speaking, reading, and writing, beginning not later than grade 7 (Education Code 51220)
 - 4. Physical education: with emphasis on physical activities conducive to health and vigor of body and mind, as required by Education Code 51222 (Education Code 51220)
 - 5. Science: physical and biological aspects; emphasis on basic concepts, theories, and processes of scientific investigation and on the place of humans in ecological systems; appropriate applications of the interrelation and interdependence of the sciences (Education Code 51220)
 - 6. Mathematics: mathematical understandings, operational skills and problem-solving procedures; algebra (Education code 51220, 51224.5)
 - 7. Visual and performing arts: dance, music, theatre, and visual arts, with emphasis upon development of aesthetic appreciation and creative expression (Education Code 51220)
 - 8. Applied arts: consumer and homemaking education, industrial arts, general business education, or general agriculture (Education Code 51220)
 - 9. Career technical/vocational-technical education: in the occupations and in the numbers appropriate to the personnel needs of the state and community served and relevant to the career desires and needs of students (Education Code 51220)
 - 10. ~~Comprehensive sexual health and HIV/AIDS~~ prevention (Education Code 51934)

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11. Personal and public safety, accident prevention and health, including instruction in:
(Education Code 51202, 51203)
- a. Emergency first aid hemorrhage control, treatment for poisoning, resuscitation techniques, and cardiopulmonary resuscitation when appropriate equipment is available

- b. Fire prevention

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~~COURSES OF STUDY (continued)~~

- c. The protection and conservation of resources, including the necessity for the protection of our environment
- d. Venereal disease
- e. The effects of alcohol, narcotics, drugs, and tobacco upon the human body and upon prenatal development
- f. Prenatal care
- g. Violence as a public health issue

12. Violence awareness and prevention

13. Ethnic Studies

In addition, the course of study for grade 7 and/or 8 may include parenting skills and education including but not limited to: ~~that address at least all of the following:~~ (Education Code 51220.5)

- 1. Child growth and development
- 2. Parental responsibilities
- 3. Household budgeting
- 4. Child abuse and neglect issues
- 5. Personal hygiene

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6. Maintenance of healthy relationships
7. Teen parenting issues
8. Self-esteem

High schools shall offer automobile driver education that includes instruction in:

1. Vehicle Code provisions and other relevant state laws (Education Code 51220)
2. Proper acceptance of personal responsibility in traffic (Education Code 51220)

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~~COURSES OF STUDY (continued)~~

3. Appreciation of the causes, seriousness and consequences of traffic accidents (Education Code 51220)
4. Knowledge and attitudes necessary for the safe operation of motor vehicles (Education Code 51220)
5. The safe operation of motorcycles (Education Code 51220)
6. The dangers involved in consuming alcohol or drugs in connection with the operation of a motor vehicle (Education Code 51220.1)
7. The rights and duties of a motorist pertaining to pedestrians and the rights and duties of pedestrians pertaining to traffic laws and traffic safety. (Education Code 51220.4)

Certification of College Preparatory Courses

The Superintendent or designee shall identify courses in history-social science, English, mathematics, laboratory science, languages other than English, visual and performing arts, career technical education, and college preparatory electives that may qualify for designation as "a-g" college preparatory courses. He/she shall submit course information to the University of California (UC) including, but not necessarily limited to, the course title, subject area, grade level(s), unit value, a brief course description, prerequisites and co-requisites, texts and supplemental instructional materials used in the course, whether the school is seeking

designation of the course as an honors course, and whether the course is classified as a career technical education or regional occupational program course. He/she also shall electronically submit updates to UC whenever course content changes or a course will not be offered in a particular year.

Notification to Students in Grades 9-12

At the beginning of each school year, the Superintendent or designee shall provide written notice to parents/guardians of students in grades 9-12 that, to the extent possible, shall not exceed one page in length and that includes all of the following: (Education Code 51229)

Field Code Changed

1. A brief explanation of the course requirements for admission to UC and the California State University (CSU)

2. A list of the current UC and CSU web sites that help students and their families learn about college admission requirements and that list high school courses that have been certified by UC as satisfying the requirements for admission to UC and CSU

3. A brief description of what career technical education is, as defined by the California Department of Education (CDE)

4. The Internet address for the portion of the CDE web site where students can learn more about career technical education

5. Information about how students may meet with school counselors to help them choose courses that will meet college admission requirements and/or enroll in career technical education courses

(cf. 5145.6 - Parental Notifications)

(cf. 6164.2 - Guidance/Counseling Services)